

# COVER SHEET FOR AMENDMENT OF POST-TRAVEL SUBMISSION

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**Instructions:** Use this form as a cover sheet for any paperwork you may need to submit to the **Office of Public Records** in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. **Only complete this form if you need to submit an amendment to a post-travel filing you have already submitted.**

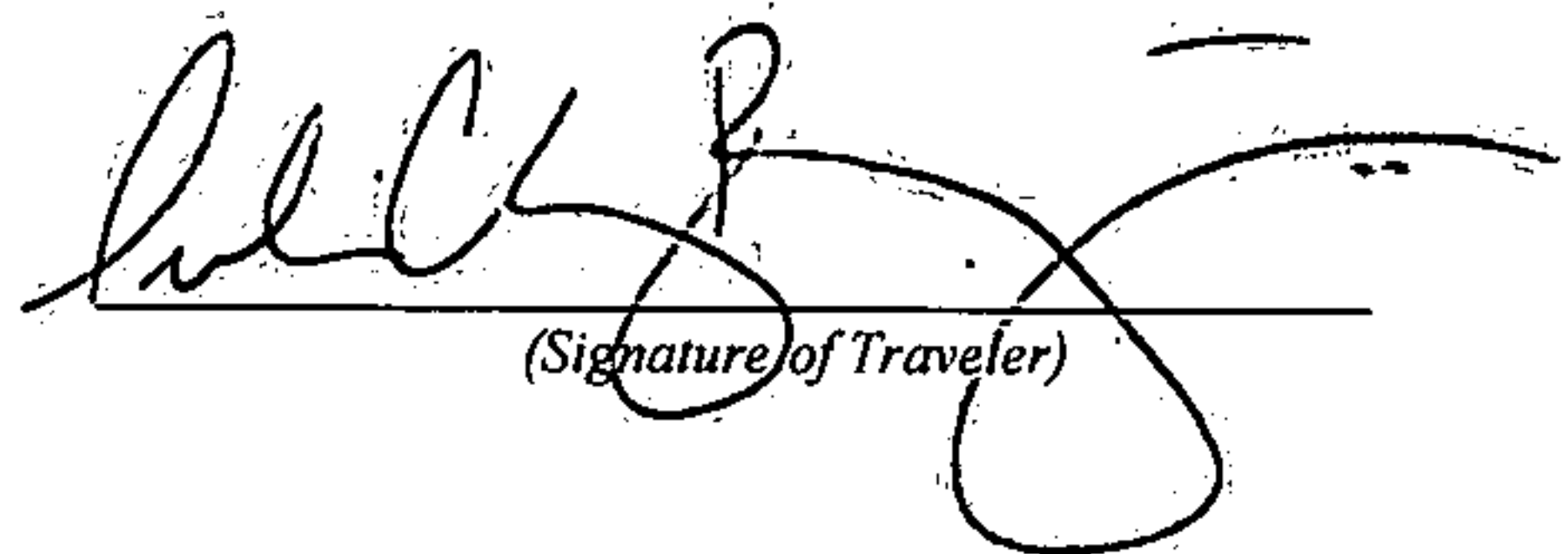
**SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING**

Name of Traveler: Julie Chávez Rodríguez  
Employing Office/Committee: U.S. Senator Kamala D. Harris  
Travel Expenses Paid by (List all sources): Transportation (\$236.20); Lodging (\$155.00); Meals (\$71.00); Conference Fees (\$245.00)  
Travel Date(s): May 17, 2018 - May 18, 2018  
Description/Title of Attached Forms: Private Sponsor Travel Certification Form

Purpose of Amendment (describe the reason for amending original submission): Updating from previous submission.

3/4/2019

(Date)

  
(Signature of Traveler)

## PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors): California School-Based Health Alliance (CSHA)
2. Description of the trip: To be the keynote speaker for CSHA's annual statewide school health conference called "Leading the Movement for a Healthy California."
3. Dates of travel: May 17, 2018 - May 18, 2018
4. Place of travel: Sacramento, CA
5. Name and title of Senate invitees: Julie Chavez Rodriguez, State Director, U.S. Senator Kamala Harris
6. I *certify* that the trip fits one of the following categories:
  - ☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal and do not retain or employ registered lobbyists or agents of a foreign principal and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
  - OR
  - ☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
  - AND
  - ☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:
  - ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
  - AND
  - ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

**OR**

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

**OR**

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

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11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

The California School-Based Health Alliance is the sole organizer of the statewide conference and is the sole sponsor of Julie Chavez Rodriguez's travel to attend as our keynote speaker.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

The California School-Based Health Alliance aims to improve the health and academic success of youth and children by advancing health services in schools. To that end, we sponsor and organize the statewide conference for about 500 school health professionals on how to better serve youth and children.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

We have no prior history of sponsoring congressional trips.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

CSHA's technical assistance helps schools and communities put health care services in schools. Our conference, webinars, and tool kits help schools offer high quality, age-appropriate care to kids. We sponsor opportunities to educate legislators and policymakers about school health.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate <input type="checkbox"/> Actual Amounts	Total: \$246 One-way flight from Sacramento to Los Angeles: \$146 Round-trip ground transportation (town car) between airport and hotel: \$100	Hotel: \$155	\$71	\$245 (one day registration fee, includes meals provided to all conference attendees)

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

The trip involves an event that is organized without regard to congressional staff participation.

18. Reason for selecting the location of the event or trip

Our conference rotates between northern and southern California. We hosted the conference in Sacramento two years ago and it was a popular, central location.

19. Name and location of hotel or other lodging facility:

Sheraton Grand Hotel, 1230 J St, Sacramento, CA 95814

20. Reason(s) for selecting hotel or other lodging facility:

We hosted our conference at the selected hotel two years ago and found the space, amenities, and support perfect for our needs.



21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

Lodging rate is above the Federal Government per diem rate by approximately \$30. Meal expenses are equal to the Federal Government per diem rate. We host this conference annually for approximately 500 participants. We have hosted the conference at the same hotel in previous years. (see attachment)

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Sponsor will provide one-way, coach airfare from Sacramento to Los Angeles on May 18. Ground transportation via town car to and from Sacramento airport will be provided

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

None

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor: 

Name and Title: Amy Manta-Ranger, Interim Executive Director

Name of Organization: California School-Based Health Alliance

Address: 1203 Preservation Park Way, Suite 302, Oakland, CA 94612

Telephone Number: 510-268-1260

Fax Number: 510-268-1318

E-mail Address: aranger@schoolhealthcenters.org